FAILURE TO SUBMIT FIVE-DAY REPORT OF EMERGENCY USE

June 10, 2012

*<Name of Principal Investigator>*

*<Address of Principal Investigator>*

*<Phone Number of Principal Investigator>*

*<Fax Number of Principal Investigator>*

*<Email Address of Principal Investigator>*

Dear *<Hailing of Principal Investigator>*:

Federal regulations require investigators to submit to the IRB within five days written notification of the emergency use of a test article in a life-threatening situation. We have not received this information for the following protocol:

|  |  |
| --- | --- |
| Title: |  |
| Investigator: |  |
| IRB ID: | None |
| Funding: | None |
| Grant Title: | None |
| Grant ID: | None |
| IND or IDE: | None |

As of this date you will not be able to submit new research to the IRB until this information has been submitted.

Sincerely,

IRB Manager

cc: *<Protocol Contact>*

*<Chairman or Supervisor of the Principal Investigator>*